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Cancellation and Broken Appointment Policy

Our number one concern is our patient's dental health. Providing services in a timely manner is critical to accomplish that goal. Our other goal is to keep the cost of dental services as economical as possible. The appointment you schedule for treatment is reserved for you and your treatment only. When you fail to keep your appointment without providing us adequate notice, this adds to the overall cost of care, as trained professionals and dental facilities are not being utilized.

We require that you notify us of any cancellations at least 24 hours prior to your office appointment so that we may give your allotted time to another patient in need of dental care.

Policy and Fees:

Cancellation or rescheduling of an appointment with 24 hours or more notification – no charge.

Cancellation or rescheduling of an appointment less than 24 hours may or may not be considered a broken appointment; it will be at our discretion.

If you arrive more than 15 minutes late for any appointment, you may be asked to reschedule for the next available time.

Failure to give 24 hour advance notice:

We allow for one (1) broken appointment within a 12 month period.

Any additional broken appointments within a 12 month period will be charged a fee.

\$25 for a hygiene appointment

\$50 for a doctor's appointment

A broken appointment is when you:

Cancel or reschedule an appointment with less than 24 hour notice.

Do not show up for the scheduled appointment.

We appreciate your understanding and consideration regarding our appointment policy and if you have any questions or concerns, never hesitate to ask us at Downtown Dental Studio.

I have read and understand the above-mentioned policy.

Patient signature (Parent or Guardian if minor)

Date

Please print name (Guardian or Representative)